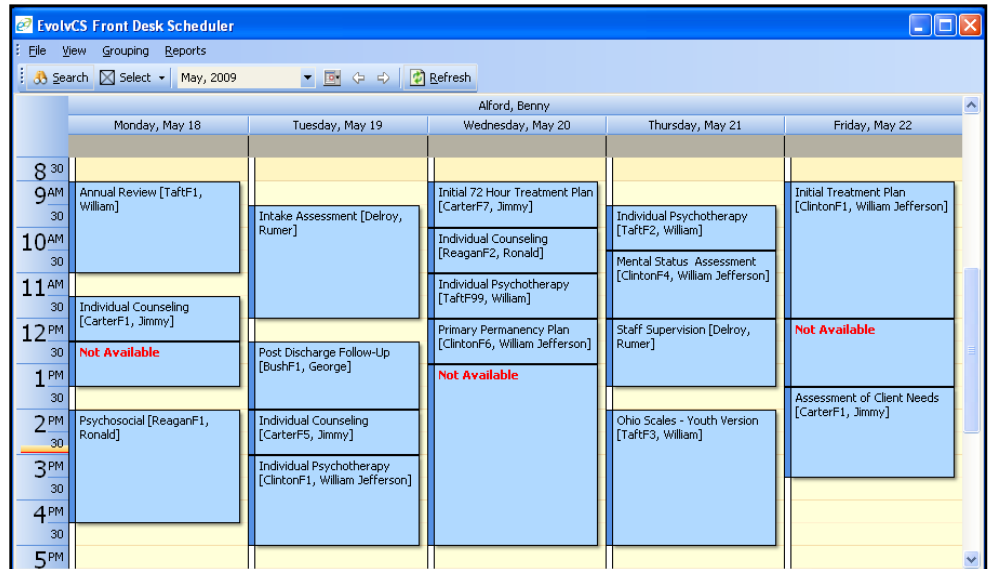


Evolv-CS Front Desk is a workstation application that provides up-to-the-minute staff availability information in order to successfully schedule appointments. Staff availability can be searched based on different criteria, enabling administrative personnel to match appropriate staff to clients and produce detailed reports for all scheduling-related activities.

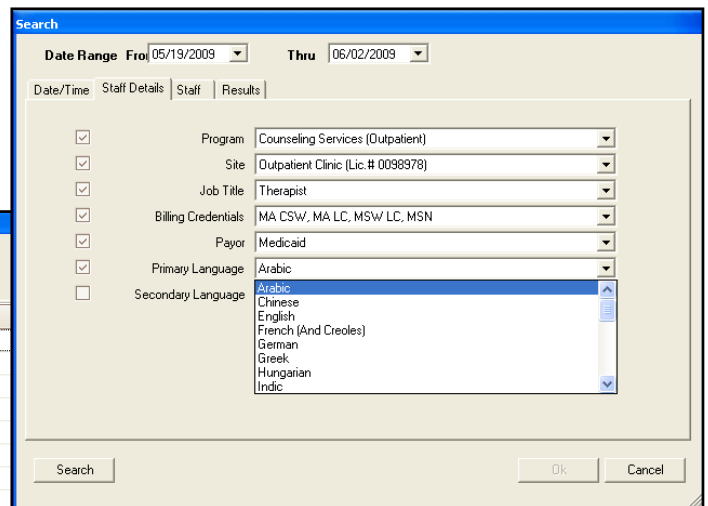
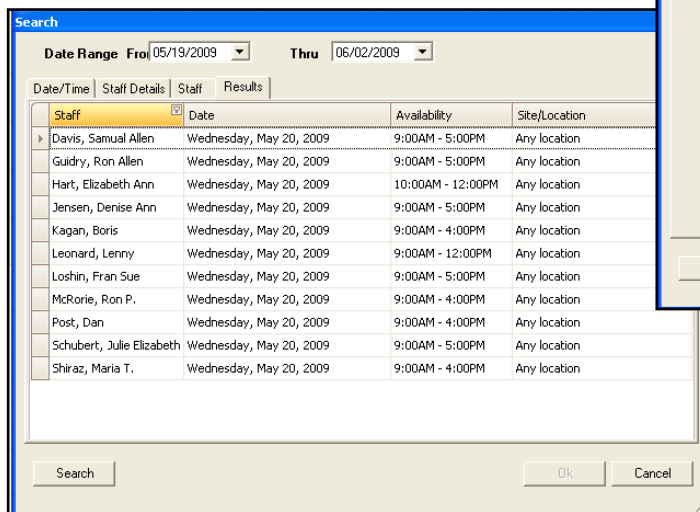
Appointment Scheduling

The calendar feature allows scheduling of appointments for all agency clients, staff and locations as well as the ability to view and easily manage staff/client/location calendars, including one-time and recurring appointments.



Staff Availability Search

Staff availability can be searched using detailed criteria including staff characteristics & credentials, associated programs, site/location, payer, languages spoken, and more. Additionally, available staff can be searched by preferred day or time “next available” appointment.



Client Management

Users can access client-level data including:

- “No-Show History”
- Billing Authorizations
- Contract Information
- Outstanding Balances
- And more...

Billing Authorizations - Private Insurance/Commercial Contracts/C - Private Insurance: 123456 - JeffersonF1, Thomas

Authorization Information

Client: JeffersonF1, Thomas
 Benefits Assignment: Private Insurance/Commercial Contracts - C - Private Insurance

Authorization Type: G1 Prior Authorization

Authorization #: 123456

Date Received: [Calendar Icon]

Effective From: 01/01/2003 [Calendar Icon]

Effective To: 01/01/2009 [Calendar Icon]

Max. Units: 17

Diagnosis: AC ALCOHOL INTOX-CONTIN

Problem Addressed: [Field]

Reason: [Field]

From Date	Through Date	Total Charged	Total Units Entered	Total Units Used	Total Units Left
1/1/2003	1/1/2009	\$640.00	17	6	11

No Show History

Date	Service
2/17/2004 10:00AM	Anger Management
2/25/2004 10:00AM	Group Therapy

Additionally, administrative personnel can initiate New Client Referrals and view attendance schedules for enrolled schools and support groups.

Reporting

Front Desk provides the ability to print all calendars by day, week and month views. In addition, schedules and “task lists” can be printed for specific client, staff and locations. And as always, agency-defined custom reports are available.

Staff Task List		
Alford, Benny		Week of 5/19/2009
Date	Duration	Task
05/17/2009, Sun	-	Not Available
05/18/2009, Mon	09:00 AM - 11:00 AM	Annual Review (TaftF1, William)
05/18/2009, Mon	12:00 PM - 01:00 PM	Individual Counseling (CarterF1, Jimmy)
05/18/2009, Mon	02:00 PM - 04:30 PM	Psychosocial (ReaganF1, Ronald)
05/19/2009, Tue	09:30 AM - 12:00 PM	Intake Assessment (Delroy, Rumer)
05/19/2009, Tue	12:30 PM - 02:00 PM	Post Discharge Follow-Up (BushF1, George)
05/19/2009, Tue	03:00 PM - 05:00 PM	Individual Psychotherapy (ClintonF1, William)
05/20/2009, Wed	09:30 AM - 12:00 PM	Intake Assessment (Delroy, Rumer)
05/20/2009, Wed	01:00 PM - 05:00 PM	Staff Personal Task
05/21/2009, Thu	09:30 AM - 12:00 PM	Intake Assessment (Delroy, Rumer)
05/21/2009, Thu	12:00 PM - 01:30 PM	Staff Supervision (Delroy, Rumer)
05/21/2009, Thu	02:00 PM - 05:00 PM	Ohio Scales - Youth Version (TaftF3, William)
05/22/2009, Fri	09:30 AM - 12:30 PM	Initial Treatment Plan (ClintonF1, William)
05/22/2009, Fri	01:30 PM - 03:30 PM	Assessment of Client Needs (CarterF1, Jimmy)
05/23/2009, Sat	-	Not Available